

Appointment, Terms & Conditions of Service of the Vice-Chancellor

In pursuance of the provisions of subsection (1) of Section 9 of Guru Kashi University Act 2011, a person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor.

The Appointment of Vice-Chancellor be appointed as per the following:

1. The qualifications and experience of the Vice-chancellor must be as per the University Grant Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measure for the Maintenance of Standards in Higher Education) Regulations 2018 and any other amendments made by UGC from time to time.
2. The Vice-Chancellor shall hold office for a term of three years or until he/she attains the age of seventy years, whichever is earlier.
3. He/she shall be eligible for re-appointment within seventy years of age.
4. The selection of Vice-Chancellor should be through proper identification of a panel of 5 names by a Search Committee through a public notification or nomination or a talent search process or in combination. The members of the above Search Committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the university concerned or its colleges. The constitution of the search committee could be as per the Act/ Statutes of the concerned university and UGC regulations.
5. The Chancellor shall appoint the Vice-Chancellor out of the Panel of names recommended by the Search Committee.
6. The conditions of services of the Vice-Chancellor shall be as prescribed in the Act/Statutes of the university concerned in conformity with the UGC Regulations.
7. When the office of the Vice-Chancellor is vacant or when the Vice-Chancellor is by reason of illness or absence or any other cause unable to perform the duties of the office, the duties of the office shall be

performed by Pro Vice-Chancellor or any person assigned to and approved by the Chancellor.

8. The Vice-Chancellor shall be a whole-time salaried officer of the University.

Powers and Functions of the Vice-Chancellor

- The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.
- The Vice Chancellor shall, in the absence of the Visitor/Chancellor, preside at the convocation of the University and confer degrees, diplomas or other academic distinctions upon persons entitled to receive them.
- The Vice-Chancellor, in addition to the powers conferred upon him/her under Section 9 of the Act, shall exercise and perform the following powers and functions, namely:
 - a) The Vice Chancellor shall be the Ex-Officio Chairman of the Academic Council, the Planning and Monitoring Board, Selection Committee and other such bodies of the university.
 - b) The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote there at, unless he/she is a member of such authority:
 - c) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the various authorities/bodies of the University, except the Governing Body & Board of Management.
 - d) The Vice-Chancellor shall see that the provisions of the Act, Statutes, Ordinances and the regulations are duly observed and he shall take all necessary steps to ensure such observance.
 - e) The Vice-Chancellor shall be the appointing authority for the university teachers and other officers of the University of the Rank of Assistant Registrar and above who are appointed on the recommendations of the selection committee constituted for the said purpose. The Vice-Chancellor may make short-term appointments,

for a period not exceeding one year, of such persons as may be considered necessary for the functioning of the University. The services of any, contractual part-time person or any of the above positions, if not, found satisfactory may be terminated anytime by the Vice-Chancellor even without giving any notice.

- f) The Vice-Chancellor shall grant leave of absence to any officer of the University in the specified manner and make necessary arrangements for the discharge of the function of such an officer during the period of his/her absence, or may delegate such powers to any other officer or officers of the University.
- g) The Vice-Chancellor shall be the disciplinary authority for the university teachers and other officers of the University of the Rank of Assistant Registrar and above. If the disciplinary action/decision affects adversely any person, he/she may appeal to the Chancellor within thirty days from the date on which decision was communicated to him/her. The decision of the Chancellor on such appeal shall be final.
- h) If in the opinion of the Vice-Chancellor, it is necessary to take immediate action on any matter for which power is conferred on any other authority by or under the Act, he/she may take such action as he/she deems necessary and shall, at the earliest opportunity, thereafter, report the action to such officer or authority as would have in the ordinary course dealt with the matter. If in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor, then such case shall be referred to the Chancellor, whose decision thereon shall be final.
- i) The Vice-Chancellor may defer implementation of a decision taken or a resolution passed by any authority, body or committee of the university if, he/she is of the opinion that the same is not consistent with the provisions of the Act, Statutes, Ordinances or Regulations or that such decision/ resolution is not in the interest of the university. The Vice-Chancellor, then shall refer such case to the Chancellor, whose decision thereon shall be final.

- j) Where any matter is required to be regulated by the Statutes, Ordinances and Regulations, but no Statutes, Ordinances or Regulations are made in that behalf, the Vice-Chancellor may, for the time being, regulate matter by issuing such directions as he/she thinks necessary, and shall, at the earliest opportunity thereafter, place them before the Management Council or other authority or body concerned for approval.
- k) The Vice-Chancellor shall help the Departments and Institutions get maximum amounts of financial grants from various funding agencies including UGC, AICTE, State and Central Governments.
- l) The Vice-Chancellor shall, at the close of each academic year, in the manner specified in the subsequent Statutes or Ordinances, assess and evaluate the teaching and research work done by the members of the Faculty, if necessary through a committee of experts appointed by him. On such assessment or the evaluation, if the Vice-Chancellor is of the opinion that the work and conduct of any member of the Faculty is not satisfactory, he may, in the manner as laid down in the subsequent Statutes or Ordinance, initiate or cause to be initiated action against such a member.
- m) The Vice-Chancellor shall exercise such other powers as may be specified by subsequent Statutes made by the University under the Act or as may be delegated to him/her by the Board of Management.
- n) The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.